

## Registration to apply for scholarships via OCU for the academic year 2021 (2<sup>nd</sup> Semester) for privately financed international students

If you want to apply for any scholarships via OCU, you need to submit the 'Registration form to apply for scholarships via OCU' at the start of the academic year and follow the procedures described below. Each time we receive information about available scholarships from scholarship organizations, we will announce those scholarships on the OCU UNIPA and the Global Exchange Office notice board. When you see a scholarship you want to apply to, and if you carried out the registration at the start of the academic year, you can apply via the OCU UNIPA. **If you do not register to apply for scholarships via OCU at the start of the academic year, you will not be eligible for those scholarships.**

### 1 Eligibility Applicants must satisfy both conditions below.

- (1) Privately financed international students who are registered as regular (degree) undergraduate or graduate students  
※students who are repeating a year, research students and auditors may not apply.
- (2) Students whose visa status is "Student".

### 2 Application process

- (1) Application forms will be available to download from  
OCU Portal site via OCU UNIPA.
- (2) Deadline and location to submit application form(together with necessary documents)  
Deadline: pm 3:00 , 5 October 2021  
Submit to : Apply from Forms "Registration to apply for scholarships via OCU for the academic year 2021"

### 3 Documents to submit

All Students	① Registration form to apply for scholarship via OCU (form 5)	Original	
<b>The documents listed below is only for students applying for only scholarship.</b>			
For student applying only for scholarship	All Students	② Statement of family situation for tuition fee exemption (form 3)	Original
		③ Certificate of residence	Original ※ the certificate must be issued by the city or ward office after 1 October 2021. ※ visa status, the period of stay are to be printed.
		④ Health insurance card (issued in Japan)	Copy
		⑤ Residence Card	Copy(both sides)
	Only for students doing part time job	⑥ Pay slip of part time job or the page of your bank book to certificate your recent salary	Copy
	Only students paying rent	⑦ Housing lease agreement	Copy

Only for students whose family member has employment income(Any of documents ⑧ ~⑪)	⑧ Withholding record of previous year	Copy
	⑨ Pay slip	
	⑩ Municipal tax/Prefectural residence tax application	
	⑪ Other documents can prove the monthly income	

#### 4 Contact details and inquiries

Global Exchange Office

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Global Exchange Office, 9 September 2021